



**CHISHOLM TRAIL TECHNOLOGY CENTER**  
**RT. 1 BOX 60**  
**OMEGA, OKLAHOMA, 73764**  
**405-729-8324**

Max Thomas, Superintendent  
Joe Layn, Site Coordinator / BIS Director

Lanette Armentrout, Student Services/Counselor  
Judy Schaffler, Business Manager

Dear Prospective LPN Applicant:

Enclosed, please find the complete application packet for CTTC's Practical Nursing Program. Please read the ADMISSIONS PROCESS (pink sheet) carefully, and complete steps 1 thru 4.

It is the applicant's responsibility to see that the entire application packet is completed and returned. An official copy of your high school transcript, with the school's seal present on the transcript, or a copy of your GED Certificate and scores, must be returned with the application. Any official college transcript or post-secondary education transcripts are required as well.

Every applicant is required to take the Practical Nursing entrance exams. The testing is scheduled 3 times per year. You will be notified of the next available test date when all required application materials are completed and received at Chisholm Trail Technology Center. There is a \$40.00 non-refundable fee required to take the entrance exams. The testing fee must be received at CTTC, two business days before the test date.

If you have any questions about the admissions process, please feel free to call.

Sincerely,

Michelle Wiens, RN, BSN  
Practical Nursing Director

Enclosures: Admission POLICIES AND PROCEDURES  
ADMISSIONS PROCESS  
Program TUITION, FEES, AND REFUND POLICY  
APPLICATION FOR ADMISSION  
*Four* PN PERSONAL REFERENCE REPORTS  
*Four* Self-Addressed Envelopes  
Applicant Rating Form

Phone 405-729-8324  
Fax 405-729-8335

Email: [chisholmtrail@cttc.edu](mailto:chisholmtrail@cttc.edu)  
Website: [www.chisholmtrail.com](http://www.chisholmtrail.com) or [www.cttc.edu](http://www.cttc.edu)

Board Members: Debbie Biehler, Dennis Baker, Jack Leitner, Kenneth Glazier, Loren Parham