



**The Oklahoma
Business and Professional
Women's Foundation, Inc.**

January 2, 2009

**To: Oklahoma State Colleges and Universities
Oklahoma Technology Centers
Private Colleges and Universities**

The Oklahoma Business and Professional Women's Foundation is offering scholarships to Oklahoma women who are enrolled in accredited learning institutions during the 2009-2010 school year.

Enclosed is the scholarship application form with conditions and terms of agreement. You may make as many copies of this application as you need. Please destroy any other applications you have for our scholarships.

The scholarship application deadline is March 1, 2009, and all applicants will be notified by June 30, 2009, whether awarded a scholarship or not.

Completed applications are to be mailed to:

**The Oklahoma Business and Professional Women's Foundation, Inc.
Attention: Scholarships
P.O. Box 160
Maud, OK 74854**



The Oklahoma
Business and Professional
Women's Foundation, Inc.

SCHOLARSHIP APPLICATION FORM

Deadline - March 1, 2009

Have you ever been a recipient of a scholarship or loan provided through any Business and Professional Women's organization? Yes No

If yes, when? _____ Name of Organization _____

Personal Data

Name _____
Last First Middle

Permanent Address _____
Street or Box Number City State and Zip

Home Phone () _____ Business Phone () _____

Fax Number () _____ E-mail Address _____

Date of Birth ____/____/____ Are you a United States citizen? Yes No

Marital Status Married Single Divorced Separated Widowed

Are you a single parent? Yes No Ages of dependents living in your household _____

Is anyone else in your household currently enrolled in college? Full-time Part-time No

Educational Program for Which Scholarship is Requested

For which semester are you applying for scholarship assistance? _____

What will be your classification the semester for which you are applying?

Freshman Sophomore Junior Senior Graduate Other

Type of Institution Vocational/Technical Community/State College
 Four-Year Public College/University Four-Year Private College/University

Name of Institution _____

Institution Address _____

How many hours will you be enrolling in for the semester for which you are applying? _____

Field of Study/Major _____ Type of Degree (BA, MA, Etc.) _____

Educational Record

Check all levels of education completed to date.

- High School Diploma/G.E.D.
 Technical/Vocational Certificate
 Associate's Degree
 Bachelor's Degree
 Master's Degree
 Doctorate

College(s) and Date(s) Attended _____

Major _____ Minor _____ Grade Point Average _____

Hours Completed _____ Expected Date of Graduation _____

Paid Employment and Volunteer/Community Involvement

List your work experience in chronological order, starting with the most recent. DO NOT SUBSTITUTE A RESUME'.

Dates (From-To)	Job Title	Place of Employment	Job Responsibilities		Salary/Wage (Yearly)
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	

Comments, Further Explanation, Etc. _____

Will you be working during the school year?
 Yes, Full-time
 Yes, Part-time
 No

Give a brief summary of your volunteer/community involvement _____

What is the purpose of this education? (Check Only One)

- Career Advancement
 Enter/Re-enter Job Market
 New Career Field

Career Objective (Essay Section)

Enclose on a separate sheet of paper, in 500 words or less, double-spaced, your specific career goals. Elaborate on how receiving this scholarship will help you to accomplish these goals and make a difference in your professional career. This section will be considered very carefully when your application is evaluated.

Financial Information

List all grants, scholarships and financial aid and the amounts you are receiving for the semester for which you are applying. _____

Please enclose the following documents:

A copy of your most recent **Student Aid Report (S.A.R.)**, if applicable.

A copy of your (or your parent's if you are claimed as their dependent) most recent **IRS Form 1040**, Pages 1 and 2.

Documentation of any Public Assistance you receive, if applicable.

Letters of Recommendation

Enclose three (3) letters of recommendation from former teachers, school officials, social workers, or other persons not related to you. Letter of recommendation must be on letterhead, signed, dated, and sealed by the recommender.

Transcripts and Letter of Acceptance

Include your high school/GED transcript and/or transcripts of all courses taken since high school. **Photocopies are acceptable.** Enclose a copy of your acceptance letter to the school you will be attending if you are not currently enrolled.

Conditions and Terms of Agreement

Scholarship funds cannot be used for expenses incurred before the period covered by the scholarship grant. Should I be selected as an Oklahoma Business and Professional Women's Foundation (Foundation) Scholarship Recipient, I agree to have my name and photograph used in publicity for the program. I hereby acknowledge that all of the information included in this application packet is true and complete to the best of my knowledge. I understand that this application will not be considered for review unless all requested materials are enclosed and the application is signed. I understand that, due to funding limitations, not every eligible applicant will receive an award. I also understand that all applications will be held confidential, but no application material will be returned.

Applications are evaluated on the applicant's documented financial need; precise description of career plans and goals, and academic, employment and volunteer record. A majority of applicants who apply for a scholarship meet all eligibility criteria and are deserving of financial assistance; however, due to funding limitations, the Foundation is not able to award scholarships to all eligible applicants. All applicants, whether awarded the scholarship or not, will be notified by June 30.

Signature _____ Date _____

Mail Application Packet to the Address Below:
**The Oklahoma Business and Professional
Women's Foundation, Inc.**
Attention: Scholarships
P. O. Box 160
Maud, OK 74854

Did you enclose the following applicable items?

- Signed and Dated Application Form
- Essay (Career Objective)
- Student Aid Report (S.A.R.)
- IRS Form 1040
- Public Assistance Documents
- Three (3) Letters of Recommendation
- Transcripts
- Letter of Acceptance/Proof of Enrollment

Deadline - March 1, 2009

Enclose a self addressed return postcard to receive acknowledgment of application by the Foundation